HAJEE MOHAMMAD DANESH SCIENCE AND TECHNOLOGY UNIVERSITY (HSTU)
Dinajpur, Bangladesh
Phone: +880-2589922355, E-mail: registrar@hstu.ac.bd, Web: www.hstu.ac.bd

Memo no: HSTU/Est./A-688/2015/ 5214 Date: 08.11.2026

Office Order

In exercise of the power vested by the Ministry of Education, Government the People's Republic of Bangladesh, Order No. EM/Sec: 18/Misc.-7/2007-347(30) dated 30 April 2007 the Vice-Chancellor of the University has been pleased to allow **Dr. Md. Ibrahim Mostazid**, (Passport No-A15022639), Assistant Professor, Department of Civil Engineering, Hajee Mohammad Danesh Science and Technology University, Dinajpur-5200, Bangladesh to fulfill the rites of pilgrimage of holy Umrah Hajj in Saudi Arabia.

2. **Mr. Mostazid** has been granted earned leave with full average pay for the period of 23 (twentythree) days which effect from July 17, 2026 to August 08, 2026.
3. He will bear all travel-related expenses himself and the university will have no financial involvement in this matter.
4. He will draw his usual pay and allowances in local currency.
5. He will join his respective office after completion of his visit.

By the approval of Hon'ble Vice-Chancellor

Sd/-
(Professor Dr. Md. Abu Hasan)
Registrar (Additional Charge)

Memo no: HSTU/Est./A-688/2015/ 5214 Date: 08.11.2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
4. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat Dhaka.
5. The Director General, Immigration & Passport, E-7, Agargaon, Sher-e-Bangla Nagar, Dhaka.
6. The Controller, Foreign Exchange Control Department, Bangladesh Bank, Dhaka.
7. The Immigration Officer, Embassy of Saudi Arabia, House-5(NE), Road-83, Gulshan-2, Dhaka, Bangladesh.
8. The Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
9. Dean, Faculty of Engineering, HSTU, Dinajpur, Bangladesh.
10. Chairman, Department of Civil Engineering, HSTU, Dinajpur, Bangladesh.
11. Dr. Md. Ibrahim Mostazid, Assistant Professor, Department of Civil Engineering, HSTU, Dinajpur.
12. Director (Finance), HSTU, Dinajpur.
13. Coordinator, IT Cell, HSTU, Dinajpur.
14. PS to Vice-Chancellor (For kind Infor'n of the Hon'bleV.C.), HSTU, Dinajpur.
15. PS to Pro-Vice Chancellor (For kind Infor'n of the Hon'ble Pro-V.C.), HSTU, Dinajpur.
16. PA to Treasurer (For kind Infor'n of the Treasurer), HSTU, Dinajpur.
17. Office Copy.

08.11.2026
(Dr. A. B. M. Sohel Mahmud)
Deputy Registrar, Establishment Section